

Parent & Visitor Code of Conduct

“The School’s policies which are made from time to time are made pursuant to the requirements set out in section 47 of the [Education Act 1990 No 8 \(NSW\)](#) and of the NSW Education Standards Authority (NESA) requirements for registration of the school.”

Parents & Visitors are expected to meet standards with relation to the conduct with students, staff and other parents and visitors .

RESPECT:	Respect for self Respect for others Respect for staff
RESPONSIBILITY:	For own actions For responding to others reactions For the environment
HONESTY:	Be honest with oneself and honesty with others will follow.

Parents and Visitors are asked to conduct themselves in accordance with the code on premises, in the community, electronically and on school outings.

The Code of Conduct should serve as a guideline for the Principal to assess acceptable standards of conduct.

The Code will also be supplied to parents as part of the enrolment pack and via the schools website.

Purpose

NSC is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students, staff and visitors of the School.

It is the intention of NSC to provide clear guidelines to all parents and visitors regarding the conduct expected of them whilst on the School premises, engaging in School related activities or representing the School. Parents and visitors are expected to uphold the School's core values at all times.

Application

This Code applies to all parents and visitors to the School. The application of this Code is not limited to the School site and School hours. It extends to all activities and events that are school-related and when visiting or representing the School. The Code also requires that parent or visitor actions do not bring the School into disrepute at any time regardless of whether the action occurs within or outside of School activities.

Definition of a 'Parent or Visitor'

For the purposes of this policy, a 'Parent' or 'Visitor' includes anyone visiting the School who is not a current student, employee, contractor or volunteer.

It is expected that every parent and visitor will:

- Uphold the School's core beliefs and values;
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others;
- abide by all health and safety rules and procedures operating within the School and other locations at which they may visit whilst representing the School;
- ensure that their actions do not bring the School into disrepute;
- respect the authority of members of staff and observe School rules as required;
- strictly adhere to the School's policies and procedures as required;
- behave with courtesy and consideration for others;
- refrain from all forms of bullying and harassment;
- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the School, employees or students of the School (including activities on social media);

- respect School property and the property of staff, contractors, volunteers and other students;
- not be intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health whilst visiting the School site, attending School functions or engaging in School based activities.

Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students, children or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person;
- any form of physical or verbal violence including fighting, assault or threats of violence;
- any form of cyber bullying or cyber abuse;
- any form of threatening language, gestures or conduct;
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, employee, contractor, volunteer or other;
- theft, fraud or misuse of School resources;
- the use of inappropriate or profane words or gestures and images;
- visiting School, attending social, sporting or other functions whilst intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health;
- smoking on the School premises or within the immediate environs of the School;

Breach

Parents and visitors who breach the Code of Conduct will be contacted by the Principal. Appropriate action, which may include being banned from coming onto School grounds, attending School functions or School based activities, is at the discretion of the Principal.

In accordance with applicable legislation and the School's Child Protection Policy, the Police and/or Department of Human and Health Services will be informed of any unlawful breaches of this Code.

Related Policies

- Student Code of Conduct
- Employee Code of Conduct
- Child Protection Policy